Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
June 19, 2023 7:00 PM
Community Room

Opening of Meeting

A. Brooke Sievers called the meeting to order at 7:00 pm.


C. Beribak made a motion to approve the agenda for the 6/19/2023, Board meeting, as submitted. Leonard seconded the motion and it carried.

   Beribak  aye  Murray  aye
   Bramwell  aye  Pekoll  aye
   Leonard  aye  Sievers  aye

D. Leonard made a motion to approve the 5/15/2023, Board meeting minutes, as submitted. Murray seconded the motion and it carried.

   Beribak  aye  Murray  aye
   Bramwell  aye  Pekoll  aye
   Leonard  aye  Sievers  aye

Reports

A. Director’s Report: YA Manager hired. Government Financial Officers Association Convention attended by the director. New KnowBe4 training programs implemented. Capital Repair Plan has started, FPPL should be able to plan and budget for future projects. “Ask a Queer Neighbor” program was successful. After hours Senior transportation options are limited, solicitations for solutions requested. The roof inspection turned up no problems but it is close to halfway through the ten year life expectancy.
B. Treasurer’s Report: New graph and chart presentation, pie and bar graphs for monthly reports going forward. YTD, Revenue, and % of Budget. Room for the fourth panel, possibly could contain reserves. Auditing process will begin soon. Are we a year behind in revenue?

C. Board Committee Reports: Policy cmte met, reviewed employee handbook. Changes could come to the July meeting of the full board. Add’l vacation for part timers, changes to bring FPPL into compliance with state law for all policies. Code of Conduct will be updated to give more discretion for enforcement of rules.

D. Trustee Reports: Bramwell reported that the summer reading program kickoff was amazing. Beribak requested an update on the liaison to the Arts Alliance from FPPL.

E. Update on Anti-Book Banning State Legislation: A good first step.

F. Public Comment: none

Unfinished Business
None

New Business

A. Pekoll made a motion to approve the payment of bills in the amount of $64,306.44. Beribak seconded the motion and it carried.

Beribak  aye  Murray  aye
Bramwell aye  Pekoll  aye
Leonard  aye  Sievers  aye

B. Leonard made a motion to approve the payment of the June 30 and July 14, payrolls. Bramwell seconded the motion and it carried.

Beribak  aye  Murray  aye
Bramwell aye  Pekoll  aye
Leonard  aye  Sievers  aye

C. Murray made a motion to approve reimbursement to staff Claudia Corzine ($57.48), Susan Farnum ($106.50), Elizabeth Shlah ($5.24), and Vicki Rakowski ($35.78) as submitted. Leonard seconded the motion and it carried.
D. Pekoll made a motion to approve the Review of Closed Session Minutes as submitted. It was carried by unanimous consent.

**Executive Session**

The Board of Library Trustees will meet in Executive Session under the exception of the Open Meetings Act ILCS Chapter 5, Act 120/2 (c) Exceptions. “A public body may hold closed meetings to consider the following subjects: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

E. Bramwell made a Motion to approve the ADA Push Buttons Proposal for First Floor, as submitted. Leonard seconded the motion and it carried.

F. Pekoll made a Motion to approve the IPLAR, as submitted. Beribak seconded the motion and it carried.

G. Beribak made a Motion to approve the 2023-01 Establishing a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act, as submitted. Leonard seconded the motion and it carried.
H. Policies for Approval have been tabled until next month's meeting.

**Adjournment**

Sievers adjourned the meeting at 8:25 pm by unanimous consent.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

Respectfully submitted,
James Pekoll, Secretary