Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
April 17, 7:00 PM
Community Room

Opening of Meeting

A. Brooke Sievers called the meeting to order at 7:00 pm.


C. Pekoll made a motion to approve the agenda for the April 17, 2023, Board meeting, as submitted. Leonard seconded the motion and it carried.

Beribak       aye  Murray       aye
Bramwell      aye  Pekoll       aye
Leonard       aye  Sievers      aye

D. Beribak made a motion to approve the March 27, 2023, Board meeting minutes, as amended. Leonard seconded the motion and it carried.

Beribak       aye  Murray       aye
Bramwell      aye  Pekoll       aye
Leonard       aye  Sievers      aye

Reports

A. Department Reports: End of fiscal year. In Service Day addressed ambiguity in chain of command issues. New addition to Reports; Passing Comments, all staff able to quickly write down and share patrons’ comments and concerns/compliments. Reviewed five steps for handling customer complaints, with emphasis on step five: Documentation. Considering a resolution adding FPPL director as permanent check signer for routine expenses. Or just for approving payrolls in an emergency. Youth program attendance is way up at least
partially due to great events for Spring Break. Committee assignments are being tabled to align with end of terms and officer elections.

B. Treasurer’s Report: $552,000 received this month in tax revenue. Between 5-15% closer to spending levels after checks are cleared.

C. Board Committee Reports: none

D. Trustee Reports:
   a. Library Use Roundtable:

E. Quarterly Report for Strategic Plan: Anonymized hiring process to reduce possibility of bias.

F. Public Comment: none

Old Business
none

New Business

A. Leonard made a motion to approve the payment of bills in the amount of $75,532.97. Beribak seconded the motion and it carried.

   Beribak       aye       Murray       aye
   Bramwell     aye       Pekoll      aye
   Leonard      aye       Sievers    aye

B. Bramwell made a motion to approve the payment of the April 21 and May 5, payrolls. Murray seconded the motion and it carried.

   Beribak       aye       Murray       aye
   Bramwell     aye       Pekoll      aye
   Leonard      aye       Sievers    aye

C. Beribak made a motion to table the Committee Appointments/Assignments until next month. Murray seconded the motion.

   Beribak       aye       Murray       aye
   Bramwell     aye       Pekoll      aye
Leonard   aye   Sievers   aye

D. Murray made a motion to approve early closure on 6/9 for Summer Reading Kickoff as submitted. Bramwell seconded the motion and it carried.

Beribak   aye   Murray   aye
Bramwell   aye   Pekoll   aye
Leonard   aye   Sievers   aye

Executive Session

The Board of Library Trustees will meet in Executive Session under the exception of the Open Meetings Act ILCS Chapter 5, Act 120/2 (c ) Exceptions. “ A public body may hold closed meetings to consider the following subjects: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

No Executive Session

Adjournment

Sievers adjourned the meeting at 8:06 pm by unanimous consent.

Beribak   aye   Murray   aye
Bramwell   aye   Pekoll   aye
Leonard   aye   Sievers   aye

Respectfully submitted,
James Pekoll, Secretary