Opening of Meeting

A. Brooke Sievers called the meeting to order at 7:01 pm.


C. Beribak made a motion to approve the agenda for the January 16, 2023, Board meeting, as submitted. Leonard seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

D. Pekoll made a motion to approve the December 12, 2022, Board meeting minutes, as submitted. Murray seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

E. Pekoll made a motion to approve the December 3, 2022, Closed Session Board meeting minutes, as submitted. Leonard seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye
Reports

A. Department Reports:
   • Tax receipts are rolling in after the first of the year. Cook County pushed back the first installment of taxes due but this will not affect FPPL’s audit. • Bramwell is concerned that departments are not spending their budget lines. The new YA manager is weeding the collection before new items are added. More space for YA may be needed to increase circulation. Board members requested more spending for digital and electronic materials over print.
   • Shales-McNutt is finished with all the punch list for the projects and the project came in ~$69,000 under budget.
   • The new sliding doors are very sensitive and go off track easily. Beribak asked about a guarantee or replacement and reiterated that the sliding doors are very frustrating.
   • Snow removal: McAdam is not able to come before the Library opens at 9am. despite conditions. Staff has been assisting but FPPL should ask to collaborate with the Village on a better solution. McAdam charges $98 per service for 1-3 inches, minimum of 8 services for the season, $134 for more than 3 inches. FPPL’s new Director starts this week.

B. Treasurer’s Report: over $1 million in taxes has come in, many budget lines are underspent. The YA manager vacancy meant less was spent in that department. Finance committee needs a new community representative for their 2-4 meetings per year.

C. Strategic Plan YR 2, Q3 Report: Bramwell suggested a jar in the holds section to reclaim rubber bands taken from bundles of patron holds to further the goal of sustainability. Murray added that one by the self-checkout would also be helpful.

D. Board Committee Reports: Policy committee met in December-discussion later.

E. Trustee Reports:
   a. Library Use Roundtable: Seiver attended the shipwreck program and read Consumer Reports about refrigerators. Murray used the study rooms. Pekoll participated in the Youth department’s new Magic: The Gathering program with his daughter. Bramwell checked out a lot of books and attended story time.

F. Public Comment: Igor Studenkov talked about a Russian journalist who was arrested and protests against the government’s actions were crushed. Many Russians and Ukrainians in the US want to contribute to Ukraine’s effort to resist the Russian government’s invasion. There will be a protest downtown in Chicago against President Putin. Studenkov will post more information.
**Unfinished Business**
None

**New Business**
A. Beribak made a motion to approve the payment of bills in the amount of $160,503.14. Bramwell seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

B. Leonard made a motion to approve the payment of the 1/27/23 and 2/10/23, payrolls. Murray seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

C. Pekoll made a motion to approve reimbursement to staff member Skye Lavin in the amount of $18.07 as submitted. Beribak seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

D. Bramwell made a motion to approve the Policy changes to the Personnel Policy and Materials Selection Policy recommended by the Policy Committee as submitted. Leonard seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Discussion of Policy Changes:
   A. Personnel: Categories of leave have been condensed to reduce complexity.
   B. Materials Selection: Professional staff has been changed to “trained” staff, reducing the number of copies of materials to reduce waste and redundancy (increase sustainability). Materials Reconsideration policy changed to limit use to Forest Park residents and property owners instead of simply “patrons”. Residents filing reconsideration forms will be required to state their names publicly. Gifts can now be given in the name of people or in their honor without having to be memorials.

Executive Session

The Board of Library Trustees will meet in Executive Session under the exception of the Open Meetings Act ILCS Chapter 5, Act 120/2 (c ) Exceptions. “ A public body may hold closed meetings to consider the following subjects: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

No Executive Session

Adjournment

Sievers adjourned the meeting at 7:58 pm by unanimous consent.

   Beribak aye Murray aye
   Bramwell aye Pekoll aye
   Leonard aye Sievers aye

Respectfully submitted,
James Pekoll, Secretary