Opening of Meeting

A. Brooke Sievers called the meeting to order at 7:15 pm.


C. Bramwell made a motion to approve the agenda for the 09/01/22, Special Board meeting, as submitted. Leonard seconded the motion and it carried.

<table>
<thead>
<tr>
<th>Beribak</th>
<th>aye</th>
<th>Murray</th>
<th>aye</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bramwell</td>
<td>aye</td>
<td>Pekoll</td>
<td>aye</td>
</tr>
<tr>
<td>Leonard</td>
<td>aye</td>
<td>Sievers</td>
<td>aye</td>
</tr>
</tbody>
</table>

D. No Previous Minutes to Approve

Reports: Presentation and Discussion

A. Discussion: Next Steps in planning for the departure of the library director
   a. Shaker’s last day will be October 28th, 2022
   b. Per the succession plan a staff member can serve as interim director.
   c. For FPPL’s last executive search, the consultant first sent out the job posting in January, Shaker started in July.
   d. There are a few possibilities for interim directors in the area. RAILS has a list of possible candidates for interim director.
   e. RAILS has consulting resources and a directory. HR Source is already retained for some FPPL services. Bradbury Miller may not be available. Deiters & Todd Library Consulting has already sent a proposal. Quotes and scope of work proposals will be welcomed.
   f. Due Date for proposals: September 15th
   g. RFP: as a professional contract, formal RFPs are not necessary for retaining a search consultant.
B. Personnel (Search) Committee: Plans for contracting with an Executive search consultant or firm.
   a. The Search Committee should be small and nimble to be able to meet often and at short notice. 3 board members and 2 staff members (exempt) recommended. Murray, Bramwell, and Sievers volunteered to serve.
   b. Staff members will be asked and join the committee before the next full board meeting.
   c. Committee members will be charged with recommending top consulting firms for full board approval. Liaison with consultant for the job ad and description. Conduct initial interviews and recommend top candidates for full board interviews.
   d. Funds will be moved from the contingency fund to support the professional services budget line

C. Public Comment: none

Old Business
None

New Business

A. Beribak made a motion to approve the review and changes to the Succession Plan. Pekoll seconded the motion and it carried.

Beribak    aye       Murray    aye
Bramwell  aye       Pekoll     aye
Leonard   aye       Sievers   aye

B. Bramwell made a motion to approve an RFP for a consultant to run the executive search. Leonard seconded the motion and it failed.

Beribak    nay       Murray    nay
Bramwell  nay       Pekoll     nay
Leonard   nay       Sievers   nay

C. Bramwell made a motion to approve Resolution 022-003 moving funds from the Contingency Line of the General Fund to the Professional Services Line of the General
Fund to support the executive search expenses. Leonard seconded the motion and it carried.

Beribak  aye  Murray  aye
Bramwell  aye  Pekoll  aye
Leonard  aye  Sievers  aye

**Executive Session**

The Board of Library Trustees will meet in Executive Session under the exception of the Open Meetings Act ILCS Chapter 5, Act 120/2 (c ) Exceptions. “ A public body may hold closed meetings to consider the following subjects: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

**No Executive Session**

**Adjournment**

Sievers adjourned the meeting at 8:04 pm by unanimous consent.

Beribak  aye  Murray  aye
Bramwell  aye  Pekoll  aye
Leonard  aye  Sievers  aye

Respectfully submitted,
James Pekoll, Secretary