Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
2/21/22, 7:00 PM
Community Room

Opening of Meeting

A. Brooke Sievers called the meeting to order at 7:00 pm.


C. Bramwell made a motion to approve the agenda for the 2/21/22, Board meeting, as submitted. Pekoll seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

D. Murray made a motion to approve the 1/17/22, Board meeting minutes, as submitted. Bramwell seconded the motion and it carried.

Beribak aye Murray aye
Bramwell aye Pekoll aye
Leonard aye Sievers aye

Reports

A. Jason Perkunas to present his recommendations for the awarding of bids and the project budget for the 22/23 capital improvement project.
   a. Ostrander was our general trades contractor for the renovation
   b. 3F Corp. Glass and Glazing,
   c. Colley Elevator co. Elevator modernization (two year service contract included)
   d. Anchor co. Electrical, have worked in libraries before. Replacing exterior lights as well (snow melt short circuited the bike rack lights). New cameras in place and reorganized
e. projected start in fall. Materials ordering in April. Storage space in lower level program rooms will be available

B. Director’s Report: Job description updates are in progress, board cmte should look at Director’s job description and discuss at next board meeting. The rise in unhoused patrons at the library is affecting bathroom sanitation and drug use. Looking at Employee Assistance Program for staff, possibly joining the Village’s EAP.

C. Treasurer's Report: 75% of fiscal year complete, as of meeting 66% of circulation budget is spent

D. Board Committee Reports: none

E. Trustee Reports: Beribak reported on new community art projects with the Juneteenth cmte for BLM tie-in lawn signs

F. Public Comment: none

Old Business

A. Trustee Succession Planning Update: Document is mostly finished and this project will be taken off the agenda from now on. Editing privileges are still available for the board to change

New Business

A. Beribak made a motion to approve the payment of bills in the amount of $59,658.53. Bramwell seconded the motion and it carried.

Beribak     aye     Murray     aye
Bramwell    aye     Pekoll    aye
Leonard     aye     Sievers  aye

B. Pekoll made a motion to approve the payment of the 2/25/22, and 3/11/22, payrolls. Murray seconded the motion and it carried.

Beribak     aye     Murray     aye
Bramwell    aye     Pekoll    aye
Leonard     aye     Sievers  aye

C. Bramwell made a motion to approve Recommendations to Award Bids as submitted. Beribak seconded the motion and it carried.

Beribak     aye     Murray     aye
D. Beribak made a motion to approve the Contract Amendment - Amendment to AIA Document C132 Representing Fees for Shales McNutt Construction, as submitted. Murray seconded the motion and it carried.

E. Bramwell made a motion to approve the Requirement That All Patrons Over the Age of Two Years Wear a Mask When Attending Indoor In-Person Library Programs or Meeting Privately With a Library Employee While the CDC Classifies Our Area as a “High” or “Substantial” Transmission Area, as submitted. Pekoll seconded the motion and it failed.

Executive Session (CLOSED)

A. Beribak made a motion to enter executive session, as submitted. Bramwell seconded the motion and it carried. Executive session was entered at 8:37pm.

New Business (cntd) Executive Session was exited at 8:46pm.
F. Bramwell made a motion to approve the Closed Session Minutes Reviewed in Executive Session, as submitted. Beribak seconded the motion and it carried.

Beribak    aye    Murray    aye
Bramwell   aye    Pekoll    aye
Leonard    aye    Sievers   aye

Adjournment

Sievers adjourned the meeting at 8:48 pm by unanimous consent.

Beribak    aye    Murray    aye
Bramwell   aye    Pekoll    aye
Leonard    aye    Sievers   aye

Respectfully submitted,
James Pekoll, Secretary