

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
19 April 2021  
Virtual Meeting, 7:00 pm**

**Opening of Meeting**

- A. Brooke Sievers called the meeting to order at 7:02 pm.
- B. Roll call: Trustees present: Lin Beribak, Keary Bramwell, James Pekoll, and Brooke Sievers. Staff present: Pilar Shaker. Trustees Absent: Chantel Manzanares Guests present: Kacie Hall ASL interpreter.
- C. Bramwell made a motion to approve the agenda for the 19 April 2021, Board meeting, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

- D. Beribak made a motion to approve the 15 March 2021, Board meeting minutes, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

- E. Public Comment: None

**Reports**

- A. Director's Report: Director Shaker asked Trustees if they had any comment or question regarding the proposed Drag Queen Storytime discussed in the Youth Services Report. Sievers asked about reopening time frames and suggested looking to June for potentially lifting some restrictions. Bramwell complimented the Patron Services staff for strong training on library card registrations.
- B. Treasurer's Report: Beribak noted that the bank reached out to confirm large purchases via Amazon. Still some purchases coming through for FY 20/21 next month. We will finish the year under budget. The credit card is currently tied to our Business Manager's name which is problematic, we should pursue a card that is only linked to the Library.

C. Board Committee Reports: Building committee met and discussed options for pursuing exterior improvements. The committee decided to move forward with Williams. The Committee discussed an art donation and advised the Director to select a few pieces rather than taking the whole collection.

D. Trustee Reports: Sievers mentioned a Continuing Education opportunity for Trustees coming soon.

Beribak volunteered to fill the vacancy on the Building Committee.

**Old Business**

None

**New Business**

A. Beribak made a motion to approve the payment of bills in the amount of \$96,288.47. Pekoll seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

B. Bramwell made a motion to approve the payment of the 4/23/2021, and 5/7/2021, payrolls. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

C. Pekoll made a motion to approve reimbursement[s] to Pilar Shaker in the amount of \$130.00 as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

Discussion: Shaker clarified that this reimbursement for payment to the ASL interpreter who substituted in March.

D. Bramwell made a motion to approve the nomination of Board Officers, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

Discussion: Sievers nominated herself as President, Bramwell as Vice President, Pekoll as Secretary, and Beribak as Treasurer.

E. Bramwell made a motion to approve the Fine Free Borrowing Privileges Policy, as submitted. Pekoll seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

Discussion: It was noted that Sievers, Bramwell, Beribak and Shaker were disappointed in the way SWAN handled the situation. Sievers noted that she was glad we were making this decision.

F. Beribak made a motion to approve the Building Committee's Recommendation to Engage Williams Architects for Exterior Building Projects, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

Discussion: Pekoll asked for clarification on the process involved in selection of architects. Sievers noted that it is beneficial to work with Williams since they are familiar with the patio project.

H. Discussion of [insert topic and summary]

**No executive session**

## Adjournment

Beribak made a motion to adjourn at 7:44 pm. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
		Sievers	aye

Respectfully submitted,  
Pilar Shaker, Director