

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
18 January 2021
Virtual Meeting, 7:00 pm**

Opening of Meeting

- A. Brooke Sievers called the meeting to order at 7:00 pm.
- B. Roll call: Trustees present: Lin Beribak, Keary Bramwell, Ayanna Brown, James Pekoll, and Brooke Sievers. Staff present: Pilar Shaker. Guests present: Elizabeth Marks, Kacie Hall
- Note: Trustee Brown was present at the meeting but was unable to participate verbally until the Director's report was read due to some technical/Zoom issues. Trustee Brown was unable to vote on the first two motions which is indicated on the vote schedule.
- C. Beribak made a motion to approve the agenda for the 18 January 2021, Board meeting, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	No vote	Sievers	aye

- D. Pekoll made a motion to approve the 21 December 2020, Board meeting minutes, as amended. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	No vote	Sievers	aye

Reports

- A. Director's Report: Mural Project. Alicia Hammond intends to pursue a grant from ALA, intended for Des Plaines ave side north of the window. Sievers asked about funding sources; in the library budget or fundraising. Shaker is confident \$8000 can be put toward the project. Beribak suggested Antonia Ruppert as an artist to consider. Covid: FP is in the green zone for positivity rates. Region 10 is less than 10%. FPPL may consider limited service opening soon. Sievers asked about Tier 2 restrictions. Shaker said FPPL voluntarily applied strict restrictions when Illinois was in Tier 2 and

staff is cautious about opening further than the essential service mode. Sievers suggested following the governor's plan. Brown battled through Zoom functions to join the meeting actively at this point. Board consensus is to not chase the statistics and open or close sporadically. Goal for FPPL will be sustained status of tier 2 mitigation and 8% or lower positivity rate before moving beyond ESM.

- B. Treasurer's Report: Circulation spending is up but it will not be reflected in the budget until bills come in. Insurance spending for FPPL is significantly higher due to Covid
- C. Board Committees – Policy cmte: Sievers noted that the group met and passed some policy amendments for the Board to review, they also discussed the new Succession Plan. Strat Plan Update: Bramwell shared that the group reviewed preliminary results from the focus groups and interviews and began the process of identifying themes.
- D. Trustee Reports: Sievers talked about the RAILS webinar on Weds at noon which will be attended by Shaker and Beribak, trustee updates. Bramwell is attending the virtual ALA Midwinter
- E. Public Comment: none

Old Business

None

New Business

A. Bramwell made a motion to approve the payment of bills in the amount of -\$78,079.87. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

B. Pekoll made a motion to approve the payment of the 29 January 2021, and 12 February 2021, payrolls. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

C. Brown made a motion to approve reimbursement to staff A. Goelzer in the amount of \$17.01 as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

D. Pekoll made a motion to approve the Closed Meeting Minutes Recommendation, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

E. Bramwell made a motion to approve the Revisions to the Material Selection Policy and Packet, as submitted. Brown seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

F. Beribak made a motion to approve the New Video Surveillance Policy, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

G. Pekoll made a motion to approve the Revisions to the Board Bylaws, as submitted. Beribak seconded the motion and it carried.

Discussion: Brown noted that there is a difference between an excused absence (when notice is given) and a simple no show/no call. Additionally, Brown mentioned that many volunteer trustees have other jobs that might require occasional absences. Sievers, Beribak and Bramwell were of the opinion that so long as a trustee wasn't planning to be absent from three meetings in a row or six total meetings in a year, it is okay for someone to miss in an excused way here and there. Brown noted that it would be a

good idea for new Trustees to be made very aware of the time commitment they are signing on for so that they can assess the appointment before it is finalized.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

No executive session

Adjournment

A. Brown made a motion to adjourn at 8:13 pm. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	aye	Sievers	aye

Respectfully submitted,
James Pekoll, Secretary