

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
Monday, December 21st, 2020
VIRTUAL MEETING, 7:00 pm**

Opening of Meeting

- A. Brooke Sievers called the meeting to order at 7:03 pm.
- B. Roll call: Trustees present: Lin Beribak, Keary Bramwell, James Pekoll, and Brooke Sievers. Staff present: Pilar Shaker. Guests present: Kacie Hall.
- C. Beribak made a motion to approve the agenda for the December 21, Board meeting, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

- D. Beribak made a motion to approve the November 16, Board meeting minutes, as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

- E. Public Comment – None

Reports

- A. Director’s Report: Building/maintenance issues are resolved or in process of being resolved. Policy comte: reconsideration policy, succession plan draft, security camera policy to be addressed. Levy process: approved with no discussion. Bramwell was concerned that the arrow pointing up or down is really small on our data reports, it could use more contrast. Narcan has never needed to be administered thus far on the library campus, chances of staff having to use it also decreases because every first responder in Forest Park is now trained to administer Narcan. FPPL will maintain a stock of Narcan nonetheless. Sievers complimented Adult Services plans and goals, including ‘decolonizing’ collection process; Posting highlights/events of the year was a good inclusion. Bramwell asked about the popularity of the storytime hotline.

- B. Treasurer's Report: Spending is under budget because we are still on Essential Service Model and the bill comes later. Resources are being procured. Shaker said that much professional development for staff is being offered for free so less money is being spent on conferences etc.
- C. Board Committee Reports: Strategic Plan Update: focus group information is coming in but the committee meeting is not scheduled yet. Survey results should begin coming in in February.
- D. Trustee Reports: Bramwell is on the Newberry committee (ALA division, ALSC. 15 members review titles for the Newberry Award)

Old Business

None

New Business

A. Pekoll made a motion to approve the payment of bills in the amount of \$33,040.70. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

B. Beribak made a motion to approve the payment of the 1/1/2021, and 1/15/2021, payrolls. Pekoll seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

C. Bramwell made a motion to approve Resolution 020-011 extending FFRCA Emergency Paid Sick Leave into 2021, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

H. Discussion of FFRCA Emergency Paid Sick Leave: Two weeks of emergency sick leave paid for the pandemic. No extension planned from the Federal govt. FPPL among many others are extending it on their own. Starts fresh on January 1. Can now be used for vaccination/time after vacc. Beribak asked for a discussion/program to educate patrons on the vaccine for COVID-19. Sunsets Dec 31, 2021. Sievers asked to add equity and accessibility for sick leave to the strategic plan

No executive session

Adjournment

Beribak made a motion to adjourn at 7:37 pm. Bramwell seconded the motion and it carried.

Beribak	aye	Manzanares	absent
Bramwell	aye	Pekoll	aye
Brown	absent	Sievers	aye

Respectfully submitted,

James Pekoll, Secretary