

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
October 19, 2020  
virtual meeting via Zoom, 7:00 pm**

**Opening of Meeting**

- A. Karen Childs called the meeting to order at 7:02 pm.
- B. Roll call: Trustees present: Lin Beribak, Keary Bramwell, Ayanna Brown, Karen Childs, James Pekoll, and Brooke Sievers. Staff present: Pilar Shaker. Guests present: none.
- C. Sievers made a motion to approve the agenda for the October 19, 2020, Board meeting, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

- D. Beribak made a motion to approve the September 21, 2020, Board meeting minutes, as submitted. Pekoll seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

**Reports**

- A. Director's Report: Shaker reviewed the recent ruling that the local entities can decide whether to be closed or open on Election Day. Shaker reviewed the staff engagement survey results and that the trustees all saw the executive summary results. Pekoll asked for clarification on how HR Source determined if an employee is engaged, partially engaged, and disengaged. Shaker reviewed the monthly stats and that we're at 50% of door count comparing September 2019 to September 2020. Shaker reviewed some pandemic procedures concerning length of visits and hepa air filters. Bramwell asked for clarification on the circulation stats and materials budgets. She expressed concern on the lack of spending in youth and ya print budget lines. Brown asked if the budget being

discussed included digital content. Shaker explained that the budget and circulation are separated. Brown asked Shaker to pose the question on if materials by or about BIPOC are being purchased. Beribak referenced the Head of Youth Services monthly report about the diversity audit. Shaker took ownership of funds not being spent and will discuss the budgets with selectors.

- B. Treasurer's Report: Beribak noted the decrease in the September income (real estate tax). We have collected about \$30,000 less this month compared to the previous fiscal year. This is the typical time of the year we collect less, but we have not collected as high of a percentage compared to last fiscal year for this point in the year.
- C. Board Committee Reports: Sievers reported that the Strat Plan Committee met and reviewed the focus group options and the staff engagement survey results.
- D. Trustee Reports: Beribak commented on the positive library comments on social media and staff's response to the security guard in the building. Bramwell commented on her positive interactions with the security guard. Brown asked if there was an alternative place for him instead of being the first person you see.
- E. Public Comment: none

**Old Business**

None

**New Business**

A. Sievers made a motion to approve the payment of bills in the amount of \$48,147.14. Pekoll seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

B. Pekoll made a motion to approve the payment of the October 23, 2020, and November 6, 2020, payrolls. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

C. Bramwell made a motion to approve of Resolution 020-009 to enter into an Intergovernmental Agreement With Cook County for CARES, as submitted. Beribak

seconded the motion. Sievers complimented Shaker on pulling this together since it is tedious. The motion carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

Call for nominations: Beribak nominated Sievers as Vice President and Sievers nominated Pekoll for Secretary.

D. Childs made a motion to approve the appointment of Sievers as Vice President, and Pekoll as Secretary as submitted. Bramwell seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

### **No executive session**

### **Adjournment**

Sievers made a motion to adjourn at 8:15 pm. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

Respectfully submitted,  
Brooke Sievers, Secretary