

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
August 17, 2020
Virtual Meeting, 7:00 pm**

Opening of Meeting

- A. Karen Childs called the meeting to order at 7:03 pm.
- B. Roll call: Trustees present: Lin Beribak, Karen Childs, James Pekoll, and Keary Bramwell. Staff present: Pilar Shaker. Guests present: none. Trustees absent: Brooke Sievers, Ayanna Brown.
- C. Lin Beribak made a motion to approve the agenda for the August 17, 2020, Board meeting, as submitted. James Pekoll seconded the motion and it carried.
- D. Lin Beribak made a motion to approve the July 20, 2020, Board meeting minutes, as submitted. Karen Childs seconded the motion and it carried.

No public comments submitted.

Reports

- A. Director's Report: Director Shaker shared that the Finance Committee is meeting in September to approve the Levy and review the Fund Balance Policy. President Childs asked about the Maywood Public Library's closure and how FPPL is helping? Director Shaker shared that we are allowing non-FPPL patrons to use our facility at this time. President Childs asked about CARES act funds, which are being applied for by the Village and the Library is submitting its receipts. Trustee Beribak asked about the blown circuit breaker and Shaker shared that it had been fixed and was likely a problem due to an overloaded outlet. Trustee Beribak asked about the Paul Robeson donation and questioned the appropriateness of the Library for this collection. Shaker shared that she might consider the Historical Society a better recipient but they lack a home at the moment, so that would be something to consider for the future. Trustee Beribak asked about the storage of cleaning supplies in the Director's office, Shaker shared that currently our Management Team members are tasked with distributing supplies so that we can keep better tabs on supply management.
- B. Treasurer's Report: Beribak filled the Trustees in on the fund balance policy discussion including the desire to increase our General Fund balance in light of the COVID related economy struggles. This issue will be on the agenda for the Finance Committee in September.
- C. Board Committee Reports: Strategic Planning Committee update from Keary Bramwell who shared the steps the committee is taking to pursue the new strategic plan including initiating a staff engagement survey and accepting

proposals for assistance from consultants for a community survey and focus groups. The committee will meet again in September to review proposals and discuss next steps.

D. Trustee Reports: None

New Business

A. Lin Beribak made a motion to approve the payment of bills in the amount of \$35,405.79 James Pekoll seconded the motion and it carried.

Beribak	aye	Brown	absent
Pekoll	aye	Childs	aye
Sievers	absent	Bramwell	aye

B. Keary Bramwell made a motion to approve the payment of the August 28, 2020, and September 11, 2020, payrolls. James Pekoll seconded the motion and it carried.

Beribak	aye	Brown	absent
Pekoll	aye	Childs	aye
Sievers	absent	Bramwell	aye

No executive session

Adjournment

Lin Beribak made a motion to adjourn at 7:24 pm. James Pekoll seconded the motion and it carried.

Respectfully submitted,
Pilar Shaker, Director