

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
July 20, 2020  
Virtual Meeting, 7:00 pm**

**Opening of Meeting**

- A. Karen Childs called the meeting to order at 7:01 pm.
- B. Roll call: Trustees present: Lin Beribak, Keary Bramwell, Ayanna Brown, Karen Childs, James Pekoll, and Brooke Sievers. Staff present: Pilar Shaker. Guests present: Michael Del Valle.
- C. Beribak made a motion to approve the agenda for the July 20, 2020, Board meeting with amendment of bills to \$50,707.37, as revised. Pekoll seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

- D. Sievers made a motion to approve the June 15, 2020, Board meeting minutes, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

- E. Public comment: I just wanted to let you know how much we appreciate all the things FPPL is doing right now. I've been by on a weekly (at least!) basis picking up holds, and everyone has been so helpful. It has been a lifesaver to keep getting books for my kids to read this summer. I truly don't know what I'd do without being able to get materials from the library. And now that we've just learned we're e-learning in the fall, it's going to become even more important (gotta get myself familiar with kid nonfiction now!)

Thank you, so much, for doing the best you guys can in very trying circumstances. I know a lot of thought went into some very hard decisions. I hope your staff feels safe and appreciated. We are so lucky to have you, your dedicated staff, and such a great community resource. - Rebecca Vnuk

## Reports: Presentation and Discussion

- A. Audit Report – Presentation by Michael Del Valle of Lauterbach & Amen: He reviewed the audit report; commented Pilar and Deb did great with the remote-style audit this year; highlighted completed renovation, Live and Learn Grant, and Per Capita Grant; recommended reading Management's Discussion and Analysis section; and commended the library for just having a general fund and capital projects fund; noted that the general fund has a very healthy balance at around 11 months reserve and that the fund balances section will look slightly different next year with the elimination of the non-major funds.
- B. Director's Report: Shaker was not able to attend the Village Board meeting as planned last Monday. She will attend on July 27th since they are approving the appropriation. Based on the REALM study, the quarantine period for returned materials has been changed from 3 days to 4 days. Shaker received an email from a patron that would like to donate an artist's collection that had been her husband's. The patron wants to ensure the collection is cost-neutral and is willing to purchase display or housing for the items. Shaker will be coordinating a Strategic Planning Committee meeting soon.
- C. Treasurer's Report: Beribak sent out the report prior to the meeting. Numbers from last year are different than this year because of the renovation and now having been closed with limited programs.
- D. Board Committee Reports: Finance Committee met to review the audit.
- E. Trustee Reports: none.

## Old Business

None

## New Business

A. Sievers made a motion to approve the audit, as submitted. Pekoll seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

B. Pekoll made a motion to approve the payment of bills in the amount of \$50,707.37, as amended in the agenda. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

C. Sievers made a motion to approve the payment of the July 31, 2020, and the August 14, 2020 payrolls, as submitted. Childs seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

D. Pekoll made a motion to approve the employee reimbursement to M. Cline in the amount of \$60.00, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

E. Sievers made a motion to approve keeping all closed session meeting minutes closed, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

F. Beribak made a motion to approve the Buildings and Grounds Levy Resolution 005/20, as submitted. Pekoll seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	abstain	Childs	aye

G. Childs made a motion to approve the resolution honoring Emily Victorson, as submitted. Beribak seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

**No executive session**

**Adjournment**

Pekoll made a motion to adjourn at 7:49 pm. Childs seconded the motion and it carried.

Beribak	aye	Pekoll	aye
Bramwell	aye	Sievers	aye
Brown	aye	Childs	aye

Respectfully submitted,  
Brooke Sievers, Secretary