

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
January 20, 2020
Community Room, 7:00 pm**

Opening of Meeting

- A. Karen Childs called the meeting to order at 7:03 pm.
- B. Roll call: Trustees present: Lin Beribak, Karen Childs, James Pekoll, Brooke Sievers, Emily Victorson, and Nathalie Wheaton. Staff present: Pilar Shaker. Guests present: none.
- C. Sievers made a motion to approve the agenda for the January 20, 2020, Board meeting, as submitted. Pekoll seconded the motion and it carried.
- D. Sievers made a motion to approve the December 16, 2019, Board meeting minutes, as submitted. Beribak seconded the motion and it carried.

Reports

- A. Director's Report: Director Shaker reviewed the roof drain issues and let the Board know that there is not additional information. Shaker requested direction from the Board on how to proceed with planning for the next strategic plan since FPPL is in the financial planning stage. All trustees agreed Shaker should budget for the survey to be outsourced and the plan can be written by an FPPL committee. Trustees Wheaton and Sievers volunteered to be on the committee. Shaker asked for direction and how the Board would like to proceed with a mural in the stairwell after being approached by an artist. The Board agreed that the Library should approach the mural further down the road and look at adding art all over the Library. Trustee Victorson asked about the social services grant with Amita (there is no update) and the potential assistant director/manager position and how it would be implemented.
- B. Treasurer's Report: Trustee Beribak reported that not all funds would be spent in collections and programs due to the lack of space during the renovation. The contingency line will have \$1500-\$12,000 left and may be spent on updating a/v equipment and electrical in the Austin Room.
- C. Board Committee Reports: Policy Committee met and their recommendations will be shared during the agenda item on policies.
- D. Trustee Reports: Trustee Beribak brought up shoveling in the winter and asked how long the contract with the current vendor lasts.

New Business

A. Victorson made a motion to approve the payment of bills in the amount of \$362,463.10. Beribak seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

B. Pekoll made a motion to approve the payment of the January 31, 2020, and February 14, 2020, payrolls. Wheaton seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

C. Sievers made a motion to approve reimbursement to staff P. Shaker for \$309.00, as submitted. Childs seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

D. Wheaton made a motion to approve the Trustee Recommendation for Closed Meeting Minutes which is to keep all previous closed meeting minutes closed, as submitted. Pekoll seconded the motion. Victorson asked for an explanation on why Childs listened to the past closed sessions. Director Shaker explained that FPPL needs written minutes so the audio does not need to be kept in perpetuity. The motion carried.

E. Sievers made a motion to approve the Application and Certificate for Payment to Shales McNutt Construction in the Amount of \$281,663.85, as submitted. Victorson seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

F. Wheaton made a motion to approve the Policy Committee Recommendations of no changes to the Materials Selection Policy; not adopt a policy regarding holiday decorations; and the Personnel Policy Manual be updated with the 2020 laws as drafted, as submitted. Beribak seconded the motion. Pekoll listed changes he'd like to see to the Materials Selection Policy. Shaker requested Pekoll send the list and the Policy Committee will review the recommended changes at their next meeting. Victorson questioned the personnel policy updates regarding marijuana and how it would be tested. Shaker let the Board know that the new wording in the Personnel Policy came directly from HR Source. Victorson asked about updates to the harassment policy wording and requested some capitalization and punctuation corrections. The motion carried, as amended.

No executive session

Adjournment

Victorson made a motion to adjourn at 8:25 pm. Wheaton seconded the motion and it carried.

Respectfully submitted,
Brooke Sievers, Secretary