

**Forest Park Public Library
Policy Committee Meeting Minutes
Friday, January 04th 2019 @ 3:00 PM
Orrin Thorson Conference Room**

Committee Members: Susan Farnum, Alicia Hammond, Karen Childs (Chair), Pilar Shaker, Nathalie Wheaton

Opening of Meeting

- A. Meeting was called to order at 3:01pm by Karen Childs
- B. Roll Call:
 - K. Childs- Present, N. Wheaton – Present, P. Shaker – Present, S. Farnum – Present, A. Hammond - Present
- C. Approval of Agenda:
 - Motion was made by Pilar Shaker, seconded by Nathalie Wheaton. Motion carried.
- D. Guest: None
- E. Approval of Minutes:
 - Minutes from August 23, 2018 policy committee meeting were reviewed. A motion was made by Pilar Shaker to approve the minutes, the motion was seconded by Nathalie Wheaton. Motion carried.

New Business

- A. Annual review of the Material Selection Policy – the committee reviewed and discussed the policy. Susan Farnum suggested a slight language change. Pilar Shaker suggested changes to the material challenge section of the policy to allow use of new procedural materials that will provide staff with a detailed procedure on handling challenges.
- B. Review of new reconsideration of materials procedures and forms. The committee discussed the new procedural forms and templates.
- C. The committee agreed to recommend the changes presented at the January meeting of the Board of Trustees. The motion to approve the recommended changes was made by Nathalie Wheaton. The motion was seconded by Pilar Shaker. The motion carried.

Adjournment

Meeting adjourned at 3:30pm. Motion made by Karen Childs, seconded by Pilar Shaker. Motion carried.

Respectfully submitted,

Pilar Shaker
Director