

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
December 17, 2018  
Josephine Austin Meeting Room, 7:30 pm**

**Opening of Meeting**

- A. Karen Childs called the meeting to order at 7:34 pm.
- B. Roll call: Trustees present: Lin Beribak, Karen Childs, James Pekoll, Brooke Sievers, Emily Victorson, and Nathalie Wheaton. Staff present: Pilar Shaker. Guests present: Andy Dogan and Brian Essig of Williams Architects.
- C. Emily Victorson made a motion to approve the agenda for December 17, 2018, Board meeting, as submitted and Nathalie Wheaton seconded the motion.

Discussion: Brooke Sievers noted that Agenda Item C under New Business only listed two payrolls but the notes indicated that there are actually three payrolls before the January board meeting. The group agreed to amend the agenda to include the third payroll for January 18, 2018, for agenda item C and the motion to approve the agenda as amended carried.

- D. James Pekoll made a motion to approve the November 11, 2018, Board meeting minutes, as submitted. Lin Beribak seconded the motion and it carried.

**Reports**

- A. Building: Andy Dogan presented an update to the renovation plan.
- B. Director's Report: President Childs and Secretary Sievers will meet before the next meeting to review the closed minutes. Insurance rates have increased and will be monitored.
- C. Treasurer's Report: Spending is on track.
- D. Board Committee Reports: No committees met.
- E. Trustee Reports: none

**New Business**

- A. Brooke Sievers made a motion to approve the payment of bills in the amount of \$60,618.89. Lin Beribak seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye



B. James Pekoll made a motion to approve the employee reimbursement for C. Rayford \$6.21 and R. Camargo \$43.60 as submitted. Emily Victorson seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

C. Emily Victorson made a motion to approve the payment of the December 21, 2018; January 4, 2018; and January 18, 2018, payrolls. Karen Childs seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

#### **No executive session**

#### **Adjournment**

Brooke Sievers made a motion to adjourn at 8:11 pm. James Pekoll seconded the motion and it carried.

Respectfully submitted,  
Brooke Sievers, Secretary