

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
November 19, 2018
Josephine Austin Room, 7:30 pm**

Opening of Meeting

- A. Karen Childs called the meeting to order at 7:31 pm.
- B. Roll call: Trustees present: Lin Beribak, Karen Childs, James Pekoll, Brooke Sievers, Emily Victorson, and Nathalie Wheaton. Staff present: Pilar Shaker. Guests present: Andy Dogan from Williams Architects.
- C. Lin Beribak made a motion to approve the agenda for the November 19, 2018, Board meeting, as submitted. Emily Victorson seconded the motion and it carried.
- D. Emily Victorson made a motion to approve the October 15, 2018, regular Board meeting minutes and November 1, 2018, special Board meeting minutes, as submitted. James Pekoll seconded the motion and it carried.

Reports

- A. Building: Andy Dogan from Williams Architects provided an update on the construction project.
- B. Director's Report: Director Shaker will add the CD with the Forest Park National Bank to the next Finance Committee agenda. She updated the Board on how the Library is a year ahead on the building portion of the strategic plan.
- C. Treasurer's Report: The Library is waiting for property tax money to arrive from Cook County.
- D. Board Committee Reports: none
- E. Trustee Reports: Trustee Victorson reported on her visit to the Naperville Public Library- Nichols Branch.

New Business

- A. Brooke Sievers made a motion to approve the payment of bills in the amount of \$74,755.41. James Pekoll seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

B. Emily Victorson made a motion to approve the payment to C. Rayford for \$109, M. Cline for \$32, S. Lavin for \$41.86 for reimbursement. Lin Beribak seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

C. Nathalie Wheaton made a motion to approve the payment of the November 23, 2018, and December 7, 2018, payrolls. Lin Beribak seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

D. Nathalie Wheaton made a motion to approve the Documents 132 – Agreement Between Owner & Construction Manager and A232 General Conditions of the Contract for Construction Upon Final Approval by Library Legal Council, as submitted. Emily Victorson seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

E. James Pekoll made a motion to approve the 2019 Library closure dates, as submitted. Karen Childs seconded the motion and it carried.

F. Emily Victorson made a motion to approve the 2019 Per Capita Grant application, as submitted. Nathalie Wheaton seconded the motion and it carried.

Beribak	aye	Victorson	aye
Pekoll	aye	Wheaton	aye
Sievers	aye	Childs	aye

No executive session

Adjournment

Emily Victorson made a motion to adjourn at 8:31 pm. James Pekoll seconded the motion and it carried.

Respectfully submitted,
Brooke Sievers, Secretary