

**Forest Park Public Library
Board of Trustees Special Meeting Minutes
Thursday, November 1, 2018
Lower Level Activity Room, 5:00 pm**

Opening of Meeting

- A. Karen Childs called the meeting to order at 5:03 pm.
- B. Roll call: Trustees present: Lin Beribak, Karen Childs, James Pekoll, Emily Victorson, and Nathalie Wheaton. Staff present: Pilar Shaker. Guests present: Andy Dogan with Williams Architects. Nona Tepper, member of the local press. Brian Essig of Williams Architects joined the meeting at 5:21. Nona Tepper left the meeting at 6:10.
- C. Emily Victorson made a motion to approve the agenda for the November 1, 2018, Special Board meeting, as submitted. Nathalie Wheaton seconded the motion and it carried.
- D. Nathalie Wheaton made a motion to approve the October 29, 2018, Special Board meeting minutes, as submitted. Lin Beribak seconded the motion and it carried.

Reports

- A. Discussion of Interview Questions and assignment of values
- B. Presentation by Fredrick Quinn Corporation (FQC) followed by Q&A (5:20-6:05)
- C. Presentation by Shales McNutt Construction (SMC) followed by Q&A (6:20-7:05)
- D. Board Discussion of presentations: The board used rubrics to score the presenters and the highest score was awarded to SMC. The board agreed to begin negotiating the price with SMC.

New Business

- A. Emily Victorson made a motion to approve to moving forward with negotiations to establish a contract with the highest scoring company. Lin Beribak seconded the motion and it carried.

Roll Call

Beribak: Aye	Childs Aye
Pekoll: Aye	Victorson: Aye
Wheaton: Aye	Sievers: Absent

No executive session

Adjournment

Nathalie Wheaton made a motion to adjourn at 8:13 pm. Emily Victorson seconded the motion and it carried.

Respectfully submitted,
Pilar Shaker, Library Director