

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
April 16, 2018
Orrin Thorson Conference Room, 7:30 pm**

Opening of Meeting

1. Karen Childs called the meeting to order at 7:30 pm.
2. Roll call: Trustees present: Andrea Blaylock, Karen Childs, Emily Victorson, Lin Beribak, Brooke Sievers. Staff present: Pilar Shaker.
3. Lin Beribak made a motion to approve the agenda for the April 16, 2018 Board meeting, as submitted. Andrea Blaylock seconded the motion and it carried.
4. Andrea Blaylock made a motion to approve the March 19, 2018, and April 2, 2018 Board meeting minutes, as submitted. Brooke Sievers seconded the motion and it carried.

Reports

5. Director's Report:

Director Shaker's report included updates on the roofing project timeline as well as the space planning timeline. Secretary Victorson requested that Director Shaker invite Andy Dogan to meet with the board in the near future to discuss their input for the space plan, Director Shaker agreed. Director Shaker also sought input from the trustees regarding her annual review; the Director's anniversary is on June 30th and the plan was to present the board with necessary documents and reports at the June 18th meeting. Due to Vice President Andrea Blaylock's impending resignation and final meeting in May, Director Shaker asked the trustees if they'd like for her to attempt to complete the reports for the May 21st meeting, or if a draft would be sufficient to allow for Vice President Blaylock to provide input on the Director's evaluation? The trustees agreed that a draft would be sufficient and planned to hold an Executive Session at the May meeting to allow for a preliminary evaluation.

6. Treasurer's Report:

Treasurer Beribak reported the month's financial position and indicated that the balance of the Circulation Expenses budget was in good shape.

7. Board Committee Reports: None

8. Trustee Reports:

The trustees who attended the trustee event hosted at Elmwood Park Public Library on April 10th reported on the presentation by Terry Keleher which was an overview of Racial Equity in Public Libraries.

New Business

9. Emily Victorson made a motion to approve the payment of bills in the amount of \$64,640.13. Lin Beribak seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

10. Brooke Sievers made a motion to approve the payment of the April 27, 2018 and May 11, 2018 payrolls. Emily Victorson seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

11. Lin Beribak made a motion to approve the Election of Board Officers for FY 2018/2019: Karen Childs, President; Emily Victorson, Vice President; Brooke Sievers, Secretary; and Lin Beribak, Treasurer, as submitted. Karen Childs seconded the motion and it carried.

12. No Executive Session was held.

Adjournment

12. Emily Victorson made a motion to adjourn at 8:24 pm. Brooke Sievers seconded the motion and it carried.

Respectfully submitted,
Emily Victorson, Secretary