

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
January 8, 2018
Josephine Austin Meeting Room, 7:30 pm**

Opening of Meeting

1. Karen Childs called the meeting to order at 7:33 pm.
2. Roll call: Trustees present: Andrea Blaylock, Karen Childs, Emily Victorson, Lin Beribak, Brooke Sievers. Staff present: Pilar Shaker.
3. Emily Victorson made a motion to approve the agenda for the January 8, 2018 Board meeting, as submitted. Lin Beribak seconded the motion and it carried.
4. Brooke Sievers made a motion to approve the December 18, 2017 Board meeting minutes, as corrected. Lin Beribak seconded the motion and it carried.

Reports

5. Director's Report:

Director Shaker highlighted a meeting with Chief Aftanas of the Forest Park Police Department. Chief Aftanas and Shaker discussed dealing with behavioral issues and disruptive patrons, using NARCAN in the library, potential police presence in the library, and the possibility of an off-duty officer working in the library sometime in the future. Director Shaker explained some updates to the Circulation report that improve the way that the monthly circulation statistics are presented.

6. Treasurer's Report:

Treasurer Beribak gave the monthly report. Director Shaker made one correction, the report indicated that it represented the finances up to the end of the third quarter (75% of the year) but they actually represented only up to the end of December (67% of the year).

7. Board Committee Reports:

8. Trustee Reports:

New Business

9. Emily Victorson made a motion to approve the payment of bills in the amount of \$47,221.62 as amended. Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

Discussion: Director Shaker noted that the month's total was slightly lower than usual because the board meeting was held one week earlier than usual to avoid meeting on Martin Luther King Jr. Day. Shaker noted that the amendment to the check total reflected a late adjustment made by the library's Business Manager to correct a duplication.

10. Andrea Blaylock made a motion to approve the payment of the January 19, 2018 and February 2, 2018 payrolls. Lin Beribak seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

11. Andrea Blaylock made a motion to approve the payment for emergency boiler repairs out of the reserve account, as submitted. Emily Victorson seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

12. Andrea Blaylock made a motion to approve the recommendation that all closed meeting minutes remain closed, as submitted. Lin Beribak seconded the motion and it carried.

13. Brooke Sievers made a motion to review the proposals for management of the roof replacement project. Andrea Blaylock seconded the motion and it carried. A discussion ensued. Lin Beribak made a motion to table the discussion and review of the proposals for management of the roof replacement project. Emily Victorson seconded the motion and it carried.

Adjournment

14. Brooke Sievers made a motion to adjourn at 8:05 pm. Andrea Blaylock seconded the motion and it carried.

Respectfully submitted,
Emily Victorson, Secretary