

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
May 21, 2018  
Josephine Austin Meeting Room, 7:30 pm**

**Opening of Meeting**

1. Karen Childs called the meeting to order at 7:35 pm.
2. Roll call: Trustees present: Andrea Blaylock, Karen Childs, Emily Victorson, Lin Beribak, Brooke Sievers. Staff present: Pilar Shaker, Deb Harris. Guests present: Andy Dogan (Williams Architects)
3. Emily Victorson made a motion to approve the agenda for the May 21, 2018, Board meeting, as submitted. Lin Beribak seconded the motion and it carried.
4. Lin Beribak made a motion to approve the April 16, 2018, Board meeting minutes, as submitted. Karen Childs seconded the motion and it carried.

Andy Dogan presented on the proposed roof restoration project. The recommendation from Andy was for the library to pursue a roof restoration as opposed to roof replacement, remove and replace flashing, restore existing roof surface, remove and replace known areas of wet insulation, consider other projects (generator replacement, ladder replacement, screen painting).

**Reports**

5. Director's Report:

Director Shaker highlighted the section of her report that discussed a recent uptick in severe and/or violent behavior issues with patrons. Shaker would like to hire a security guard via a security company or the local police department. Secretary Sievers asked the Director to investigate our insurance coverage and how it would work with a potentially armed officer before initiating conversations with any companies.

There were no other questions regarding the Director's Report.

6. Treasurer's Report:

Treasurer Beribak gave that monthly Treasurer's report. It was noted that the library did spend 100% of the money allocated for the circulating collection. It was noted that overall the library came in significantly under budget due to the redistribution of health insurance coverage costs and reorganization of staff.

7. Board Committee Reports:

None

8. Trustee Reports:

President Childs mentioned that the three trustees who attended the LACONI Trustee Banquet were provided a valuable learning experience as well as a nice evening.

**Old Business**

Selection of Roof Option – Restoration or Replacement

9. Brooke Sievers made a motion to pursue the roof restoration instead of roof replacement with optional supplement projects to be discussed at a later date, as submitted. Andrea Blaylock seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

**New Business**

10. Emily Victorson made a motion to approve the payment of bills in the amount of \$48,952.31 (FY17/18). Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

11. Emily Victorson made a motion to approve the payment of bills in the amount of \$27,994.23 (FY18/19). Lin Beribak seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

12. Karen Childs made a motion to approve the payment of the 5/25/18 and 6/8/18 payrolls. Andrea Blaylock seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

13. Brooke Sievers made a motion to approve the 2018-2019 Non-resident Fee and Resolution R018-002 Non-Resident Borrowing Privileges, as submitted. Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE
Sievers	AYE		

14. Andrea Blaylock made a motion to meet in Executive Session in accordance with Open Meetings Act ILCS Chapter 5, Act 120, Section 120/2(c)(1) to discuss the Director's Performance Evaluation, as submitted. Lin Beribak seconded the motion and it carried. Closed session began at 10pm.

15. Emily Victorson made a motion to end executive session at 10:10 pm. Lin Beribak seconded the motion and it carried.

### **Adjournment**

16. Andrea Blaylock made a motion to adjourn at 10:11 pm. Lin Beribak seconded the motion and it carried.

Respectfully submitted,  
Brooke Sievers, Secretary