

Forest Park Public Library  
Building Committee Meeting Minutes  
Wednesday, August 3, 2016

The meeting was called to order by Karen Childs at 5:33pm.

Those in attendance: Pilar Shaker, Karen Childs, Susan Farnum, Emily Victorson

Not attending: Regina Thompson

There were no visitors.

A motion was made by E. Victorson to approve the minutes from the 2/20/2015 Building Committee meeting. This was seconded by K. Childs, and passed unanimously.

There was a discussion about the current building maintenance issues. First, the Teen Room carpet in particular, and the entire lower level carpet in general, have a lot of stains which have not been removed during periodic carpet cleanings. Second, the Teen Room walls are dirty and have nail holes, etc. from repositioning shelves, and is in need of painting. The staff have obtained quotes to address the two problems in the Teen Room, but the question raised is about whether there will be a bigger library renovation and how this would impact any work done now. The committee believes the board and staff need to have a new Strategic Plan and that this will in turn, inform decisions about space utilization and any prospects for renovation of the library. However, this will take quite some time, and in the meantime the carpets are pretty bad. Therefore, the committee recommends to the Board that the staff obtain quotes for full lower-level carpeting; keeping in mind something that could work with a future redesign. Also, we recommend carpeting wall-to-wall and not carpeting around existing stacks in case they are repositioned in the future and would require recarpeting of odd shapes at that time.

Other suggestions about the Teen Room include increasing supervision and safety by a variety of possible methods. One idea is to have a mobile staff station that could be moved into the Teen Room when it is busy to increase supervision. Another idea is to have glass walls ceiling to floor to increase sight lines. Another possibility is to have another connecting door from a staff office directly into the Teen Room.

Second, P. Shaker informed the committee that there appears to be a slow leak in the roof, which was possibly overlooked in the most recent inspection. It is unknown how much hidden damage there could be, and therefore what the extent of repairs might be.

The committee discussed some measures that might address the ongoing lack of parking. We would like to be informed when nearby properties are for sale in case some land could be used for parking.

The reserve fund is available for some of these projects.

K. Childs made a motion to adjourn the meeting at 6:48pm. It was seconded by E. Victorson and it passed unanimously.