

**Forest Park Public Library  
Special Project Committee Meeting Minutes  
June 2, 2017  
Orrin Thorson Conference Room, 10:00 AM**

**Opening of Meeting**

1. Pilar Shaker called the meeting to order at 10:06 am.
2. Roll call: members present: Karen Childs, Emily Victorson, Lin Beribak, Pilar Shaker, Regina Townsend, Deb Harris, Alicia Hammond. Absent: Susan Farnum, Skye Lavin
3. Emily Victorson made a motion to approve the agenda for the June 2, 2017 meeting, as submitted. Karen Childs seconded the motion and it carried.

**New Business**

Action: The Committee discussed the need for a Chairperson and Secretary. Emily Victorson volunteered to chair and a motion was made by Lin Beribak and seconded by Pilar Shaker, the motion carried unanimously. Pilar Shaker volunteered to be Secretary, a motion was made by Lin Beribak and seconded by Emily Victorson, the motion passed unanimously.

Discussion: The Committee discussed its objectives and goals. The committee will meet over the course of the fiscal year with the goal of making a recommendation to the Board of Trustees on the future of the building. The Committee agreed that the first items to address will be an evaluation of the 2015 space plan, a professional evaluation of the building's structure and capacity for growth, and an evaluation of the current building's structural needs. The Committee agreed that future objectives will be to meet with a consultant from EveryLibrary, to discuss the referendum process/experience of the Park District, to collect staff input on building needs/wants, and to work on our current marketing plan.

Discussion: The committee discussed the need for input from community members and agreed to contact known patrons who may be interested in participating.

**Adjournment**

Karen Childs moved to adjourn at 11:35, the motion was seconded by Emily Victorson and carried.

Respectfully submitted,  
Emily Victorson, Secretary