

**Forest Park Public Library  
Board of Trustees Monthly Meeting Minutes  
June 18, 2018  
Orrin Thorson Conference Room, 7:30 pm**

**Opening of Meeting**

- A. Karen Childs called the meeting to order at 7:31 pm.
- B. Roll call: Trustees present: Karen Childs, Emily Victorson, Lin Beribak, Brooke Sievers. Staff present: Pilar Shaker. Guests present: none
- C. Brooke Sievers made a motion to approve the agenda for the June 18, 2018 Board meeting, as submitted. Karen Childs seconded the motion and it carried.
- D. Lin Beribak made a motion to approve the June 18, 2018, Board meeting minutes, as submitted. Emily Victorson seconded the motion and it carried as amended.

**Reports**

- A. Director's Report: Briefly discussed potential security options. Emily Victorson expressed a desire to have ample information in advance of making a decision regarding the types security other similar libraries used. Karen Childs suggested posting a "no soliciting" sign and asked if there were "no smoking" signs posted outside. Pilar Shaker relayed a patron complaint about noise levels.
- B. Treasurer's Report: Low spending so far
- C. Board Committee Reports: No meetings, Lin Beribak has volunteered to be a temporary member of the policy committee.
- D. Trustee Reports: none

**New Business**

- A. Emily Victorson made a motion to approve the payment of bills in the amount of \$60,499.15. Brooke Sievers seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

- B. Lin Beribak made a motion to approve the payment of employee reimbursement for A. Perez \$38.67, D. Harris \$62.51, S. Lavin \$28.03, & U. Blonska \$40.55. Emily Victorson seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

- C. Lin Beribak made a motion to approve the payment of the June 22, 2018, and July 6, 2018, payrolls. Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

D. Brooke Sievers made a motion to approve the Loyola School of Social Work Intern Site Contract, as submitted. Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

E. Emily Victorson made a motion to approve the IPLAR Draft, as submitted. Brooke Sievers seconded the motion and it carried.

F. Brooke Sievers made a motion to move into executive session to discuss the Director's annual performance evaluation at 8:30pm. Emily Victorson seconded the motion and it carried. Director Shaker left the meeting at this time.

Open Meetings Act ILCS Chapter 5, Act 120, Section 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

G. Emily Victorson made a motion to end executive session at 10:08pm. Karen Childs seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Beribak	AYE		
Sievers	AYE		

## **Adjournment**

Brooke Sievers made a motion to adjourn at 10:11 pm. Emily Victorson seconded the motion and it carried.

Respectfully submitted,  
Brooke Sievers, Secretary