

**Forest Park Public Library  
Board of Trustees Special Meeting Minutes  
April 02, 2018  
Orrin Thorson Conference Room, 6:00 pm**

**Opening of Meeting**

1. Karen Childs called the meeting to order at 6:01 pm.
2. Roll call: Trustees present: Andrea Blaylock, Karen Childs, Emily Victorson, Lin Beribak, and Brooke Sievers. Staff present: Pilar Shaker.
3. Emily Victorson made a motion to approve the agenda for the April 02, 2018 Board meeting, as submitted. Brooke Sievers seconded the motion and it carried.
4. There were no minutes to approve.
5. Andy Dogan of Williams Architects was present to share a presentation on the condition of the library's roof and to discuss the options available for addressing the issues.

**Reports**

6. Andy Dogan shared a slide presentation containing pictures of our current roof and evaluation notes from the roofing professional that he enlisted to review the current condition of the structure. Mr. Dogan presented the board with three options for addressing the issues that were discovered;
  - a. Roof Restoration – this would involve determining how much of the current roof is in need of replacement and restoring those areas along with replacing flashing and fixtures. Restoration would cost 150,000-175,000 and would require a \$2,600 scan of the roof prior to beginning the project.
  - b. Full Replacement with a single-ply membrane system. This is the system that Mr. Dogan recommends if we opt for the full replacement over the restoration. This option provides a 20-30 year warranty and costs 256,000-197,000.
  - c. Full Replacement with modified bitumen roofing system. This is a higher-end system that is very sturdy and reliable but it doesn't offer a significantly higher warranty. The cost of this option is 297,000-337,500.

Discussion: The group discussed the pros and cons listed for each option and determined that doing a preliminary scan of the roof to determine if a restoration is a good option would be valuable.

**New Business**

7. Lin Beribak made a motion to table the action of selecting a roof replacement option until the April 16<sup>th</sup> regular board meeting. Andrea Blaylock seconded the motion and it carried.

**Adjournment**

8. Andrea Blaylock made a motion to adjourn at 7:01 pm. Emily Victorson seconded the motion and it carried.

Respectfully submitted,  
Pilar Shaker, Director