

**Forest Park Public Library
Board of Trustees Monthly Meeting Minutes
June 19, 2017
Orrin Thorson Conference Room, 7:30 pm**

Opening of Meeting

1. Karen Childs called the meeting to order at 7:30 pm.
2. Roll call: Trustees present: Andrea Blaylock, Karen Childs, Emily Victorson, Lin Beribak. Staff present: Pilar Shaker, Deb Harris. Guests present: Trudy Roznos, Brooke Sievers.
3. Emily Victorson made a motion to approve the agenda for the June 19, 2017 Board meeting, as submitted. Lin Beribak seconded the motion and it carried.
4. Andrea Blaylock made a motion to approve the May 15, 2017 Board meeting minutes and the May 15, 2017 Special Board meeting minutes, as submitted. Lin Beribak seconded the motion and it carried.
5. Trudy Roznos made a presentation to the Board on the Forest Park Diversity Commission and a discussion ensued. Ms. Roznos explained functional aspects of the Diversity Commission and discussed how they might assist the library in amplifying its reach to the community particularly through its inclusive and diverse programming. Director Shaker and members of the board shared some of their concerns and observations about the library's efforts to ensure that the library is a diverse, welcoming, and inclusive environment. Ms. Roznos committed to sharing the discussion with other members of the Diversity Commission and continuing the dialog between our organizations.

Reports

6. Director's Report:

Director Shaker shared updates on the efforts to replace our Circulation Services Manager following Sandy Heitzman's retirement and to establish an internal IT support staff position. Shaker also reminded board members of the October 3rd trustee training event being organized by local library Directors.

7. Treasurer's Report:

Treasurer Beribak shared a draft copy of the new treasurer's report data that she'd like to begin utilizing and asked for feedback from the board. All present agreed that the new data table was sufficient and easy to read.

8. Board Committee Reports:

President Childs, Secretary Victorson, and Treasurer Beribak shared details from the Special Building Project Committee meeting including the committee's goal for next month to review the Needs Assessment/Space Plan that was done previously in order to determine its usefulness in the process. The date for the next meeting is on hold until summer plans can be evaluated and new trustees are appointed.

9. Trustee Reports:

New Business

10. Lin Beribak made a motion to approve the payment of bills in the amount of \$68,822.99. Emily Victorson seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE

11. Karen Childs made a motion to approve the payment of the June 23, 2017 and July 7, 2017 payrolls. Lin Beribak seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE

12. Emily Victorson made a motion to approve the IPLAR draft, as submitted. Karen Childs seconded the motion and it carried.

Director Shaker shared some of the items that are new to this year's report and informed the board that last year's report was missing some data – likely due to the fact that it was completed by our Interim Director.

13. Karen Childs made a motion to approve the dates of 9/10/17-9/17/17 and 4/8/18 – 4/15/18 for the Food for Fines program, as submitted. Lin Beribak seconded the motion and it carried.

Childs	AYE	Victorson	AYE
Blaylock	AYE	Beribak	AYE

14. A discussion of the plans for the Friends of the Library donation ensued.

It was agreed that the funds would be held until next fiscal year so that plans could be made to use them towards something that would memorialize the Friends of the Forest Park Public Library and their contributions over the years.

15. A discussion of the dress code policy ensued.

It was agreed that staff could continue to wear their logo t-shirts with work appropriate jeans until further notice.

Adjournment

16. Emily Victorson made a motion to adjourn at 9:09 pm. Lin Beribak seconded the motion and it carried.

Respectfully submitted,
Emily Victorson, Secretary